



The Camp Cherokee Environmental Education Project at Kings Mt. State Park
Program Registration Procedures

1. To submit a registration request for one of our programs, check the [Reservation Calendar](#) for the Camp Cherokee Environmental Education Project to see which days our programs are offered in March, April and May 2011. Be sure to refer to your district's calendar, too.
2. Then open the [Registration Request Form](#) and complete it and submit it on-line.
3. Remember that our bus holds no more than 54 people. This includes teachers, students and chaperones.
4. we support the policies of surrounding school districts that require a ratio of chaperones to student of 1:10 to 1:15. We also ask that at least one of the chaperones drive their personal vehicle, just in case an emergency should arise and someone needed to be transported before the end of the day. We will ask those who receive reservation dates to provide us with this chaperone information in order to confirm their final reservations.
4. We plan to host 2 classes from one grade level per day at the Environmental Center. We realize grade level teachers often plan together so only one of the two needs to submit a reservation. This will help ensure that teachers from the same school & grade get scheduled to attend the same day.
 - * We plan to pick up and return students to one school per day. *
5. Once the proposed reservation is accepted, I will contact you and direct you to our on-line confirmation packet. All of the components in this packet will need to be completed and returned to me before your final reservation is confirmed.
 - *If you have questions, please check with your district liaison for help.*

Thank you for your interest in our program!